

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

SEPTEMBER 7, 2021

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz and Commissioner Cory Wright (virtual).

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin. Assistant; Carly Brettmann, Communications Director.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. (Commissioner Wright authorized the Clerk of the Board to sign documents so they could be processed timely).

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 3, 2021.

LETTER

MARK REED - DNR

COMMISSIONERS

Commissioner Osiadacz moved to approve and authorize Board signature on a letter to Mark Reed, Washington Department of Natural Resources regarding the FY2023 Kittitas Working Forest Project, as presented. Chairman Wachsmith seconded. Motion carried 3-0 (Commissioner Wright authorized the Clerk of the Board to sign the letter on his behalf so staff could get the letter in the mail in a timely manner).

UPDATE

COMMUNICATIONS DIRECTOR

COMMISSIONERS

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a

APPROVED
9/21/21

priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES


There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:50 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman